## Hours Not Worked Comm Services & Revitalization 4/30/2014

Measurement method		Why measure?		What is our goal?	
Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays)		impacts employee time and attendance		Reduce hours not worked by 21% between April 2013 and June 2014	
How are we doing?					
Apr2013-Mar2014 12 Month Goal	Apr2013-Mar2014 12 Month Actual		Mar2014 Goal	Mar2014 Actual	
13,582	18,179		1,132	1,542	
Hours	Hours		Hours	Hours	
			Performance Stoplight Key		
			Red Light = Off Goal		
			Yellow Light = Approaching Goal		
			Green Light = Meets Goal		
			No Lights = No Goal/No Data		





